

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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March 23, 2004

**FROM: THOMAS R. LAURIN, DIRECTOR
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

**SUBJECT: CONTRACT WITH FONTANA UNIFIED SCHOOL DISTRICT FOR
CONSTRUCTION OF A PARKING LOT ADDITION TO SEQUOIA MIDDLE
SCHOOL**

RECOMMENDATION: Approve contract with the Fontana Unified School District for the construction of a parking lot addition to Sequoia Middle School, in the amount of \$81,930, and for maintenance and operation of the school facility.

BACKGROUND INFORMATION: Each year the County receives an entitlement grant under the Community Development Block Grant (CDBG) program to allow the funding of activities that benefit low-and moderate-income persons. During the preparation of the County's annual CDBG program application, interested groups, including community-based organizations, will submit applications to receive funding for specific projects. After an initial evaluation by ECD staff of CDBG program eligibility, project proposals are submitted to the Board of Supervisors for funding consideration. The list of approved project proposals is submitted to the U.S. Department of Housing and Urban Development (HUD) in the form of an annual CDBG Action Plan under the County's five-year Consolidated Plan.

As part of the County's Consolidated Plan for FY 1998-99, the Board of Supervisors allocated \$40,930 in CDBG funds to the Fontana Unified School District for the construction of handicapped-accessible ramps and rehabilitation improvements to the existing parking lot at Sequoia Middle School, located at 9452 Hemlock Avenue, Fontana, CA. In addition, as part of the County's Consolidated Plan for FY 2000-2001, the Board of Supervisors allocated an additional \$41,000 in CDBG funds for the construction of these improvements. The total CDBG funding available for the project is \$81,930. Because the project site was not initially located in a HUD designated Target Area, it was found eligible for only handicapped-accessible improvements. With the recent 2000 Census data, the project site is now located in a HUD designated target area which resulted in a lifting of eligibility restrictions, allowing for greater flexibility in the type of improvements that could be constructed at the project site. As a result, the scope of work was revised in 2002-03 to include the construction of an approximately 19,000 square foot parking lot addition, including lighting and ramps, at the north end of Sequoia Middle School, located at 9452 Hemlock Avenue, Fontana, CA. Sequoia Middle School provides outdoor recreational facilities that are used by the predominantly low- and moderate- income residents living in unincorporated West Fontana and surrounding communities of the Second Supervisorial District.

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Under this contract, Fontana Unified School District will provide construction management services for the project and will continue to maintain and operate Sequoia Middle School for twenty years (20) years from the date following completion of the improvements. Upon expiration of the contract, Fontana Unified School District will be required to maintain and operate the facility, for an additional five (5) years, in accordance with federal regulations set forth in 24 CFR 570.503. The contract specifies the terms and assurances necessary for compliance with County requirements and CDBG program regulations.

REVIEW AND APPROVAL BY OTHERS: This contract has been reviewed and approved by Department of Economic and Community Development's Contract Compliance Designee, David Larsen (909-388-0959) on December 10, 2003; Deputy County Counsel, Mchelle D. Blakemore (909-387-5455) on March 8, 2004; and by the County Administrative Office, Patricia M. Cole, Administrative III (909-387-5346) on March 15, 2004.

FINANCIAL IMPACT: CDBG funds in the amount of \$81,930 have been allocated for this project and were budgeted in the Department's FY 2003/04 Budget (SBA-ECD). This action has no effect on the County General Fund.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on this contract being fully funded by CDBG Federal Funds that are not in jeopardy for fiscal year 2003/04.

SUPERVISORIAL DISTRICT(S): 2nd.

PRESENTER: Thomas R. Laurin, Director, 388-0808.

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